

Te Auaha Venues - Technical Information

James Kearney
VENUES TECHNICAL MANAGER

Venue descriptions

Te Auaha values imagination, innovation, education, and collaboration. The diverse venues within our home, Te Kāhui Auaha, welcome an equally diverse range of multi-disciplinary activity to create a vibrant creative hub in the heart of Wellington. We love nurturing talent, celebrating home-grown achievement, challenging preconceptions, creating conversations, telling our stories, and learning from the best in the business.

Tapere Nui:

Tapere Nui is a large flexible black box theatre with a retractable seating block.

- Maximum seating is 216 pax with a stage size of 5.5m deep and 9.2m wide.
- This space is often used as 126 pax which offers a stage footprint of 7.7m deep x 9.2m wide.
- With the seats fully retracted Tapere Nui has a footprint of 17.3m x 9.2m. The height to grid is 6.3m.
- The other main feature of this space is the balcony which rings all 4 sides at a height of 3.8m.
- There are suspended RSJs for rigging in this venue, which have limited capacity.

Tapere Iti:

Our smaller black box theatre, we provide this space in a fixed configuration as a 60 seat end-stage.

- The stage footprint is 5m deep x 6.5m wide with a height to grid of 4.1m.
- One aspect of this space is that it is used as a teaching space during weekdays which means external users often only have access on weekends and evenings.

Atea:

Atea covers all social and hospitality areas on level 1 and is primarily used as a Front of House area for audiences. Our full-service bar can also be used as a stand-alone performance venue, as it includes a small stage with a basic lighting rig at one end.

- The stage is 3.4m deep, 4.7m wide, with the right rear corner removed. The stage height is 0.72m.
- The space has a max occupancy of 150 pax.

Cinema:

Sharing the foyer, bar and FoH space with the theatres, our boutique cinema is ideal for intimate screenings and presentations.

- Screen size 4450mm x 2500mm. Aspect ratio 16:9.
- Input types. HDMI, Display Port, Blu-ray, DVD.
- 7.1 Surround Sound.
- Occupancy 50 pax.

Gallery:

Taiwhanga toi is our gallery space on the ground floor, with floor to ceiling windows facing onto Dixon St. Neutral and easily reconfigured, the gallery is an excellent space to present visual art to Wellington City.

- 21.4 linear meters of wall space (3.1m plus of useable height).
- 70 sqm of usable floor space.
- We have an assortment of plinths and movable walls.

Load in

Te Auaha has a ground floor loading bay at the Northern end of the building. There is room for a small truck to unload into the dock but no car parking is available. Access to the dock is restricted by its dual use as a rehearsal studio and teaching space, therefore we recommend to shows unload before 9am, after 5pm or on weekends.

There is no storage available anywhere on the ground floor or in the loading bay.

Access from the ground floor to Level One is via a goods lift measuring 1.3m wide, 2.1m high and 2.1m deep. It is then a 50m push to get equipment into the venue.

Don't risk damaging the theatre doors by bringing your production gear through them: Please load in via the backstage thoroughfare (Rangamancha) instead. Rangamancha sits between the two theatres, just off the orange carpet, providing the handiest, easiest access.

Hou Tai (Green Room) and Backstage Facilities

Hou Tai is the only green room/dressing room for all the venues in Te Auaha and it is to be shared by all users. This space includes a small kitchenette, a shower and toilet. Hou Tai is accessed via one flight of backstage stairs.

Although there is no mobility-assisted access up to the green room, there are alternative ground floor spaces that we may be able to make available to any cast or crew that need it. Access to the off-stage bathroom in Tapere Nui could be arranged, and - if the thoroughfare isn't needed by others - Rangamancha can also be reserved as an alternative or additional backstage facility for your show. Please talk to us in advance about these options.

We can arrange access to on-site laundry facilities, if we have enough advance notice to arrange this with the ground floor teaching Salon. On-site laundering must happen outside of the Salon's operating hours, and only with prior permission.

Health and Safety

The Te Auaha Venues team takes Health and Safety very seriously. All venue users are expected to either complete our online H&S survey (the Production Profile web-form, available here: : www.teauahaevents.com/production-profile) or submit a satisfactory Risk Assessment for the production.

The Production Profile web form is designed to make the risk assessment process as accessible and easy as possible. The objective is to ensure the safety of everyone involved, along with making the process easy so you can focus on the creative stuff.

We also require a production schedule to be submitted by every venue user no less than one week before pack-in, so we can check that appropriate forethought and planning has gone in to the management of hazards.

Atea

Te Auaha has a licenced bar situated within Atea on level 1. The conditions of our on-licence means that no-one is permitted to bring alcohol procured elsewhere into Te Auaha for sale, supply, or consumption. The bar is managed by the Venues team and usually opens approximately 30 minutes before the first show of the night. The bar can also be booked for functions and events. If you would like more information on the services our bar can offer, please contact the Venues Manager:

will.harris@wandw.ac.nz.

Staff

The **Venue Manager** is responsible for the operational delivery of the venues at Te Auaha. This includes all programming and scheduling, facilitating hire contracts, ensuring all aspects of the venues are fully compliant and managing the Venues team.

The **Producer** is responsible for overseeing exhibitions and events held at Te Auaha Gallery. The Producer also assists the Venue Manager and works with the venue team to ensure hirers are supported throughout their engagement with Te Auaha and works with the marketing team to promote events.

The **Venue Technical Manager** manages health and safety for the venue, assists with the use of technical equipment and is available to advice with preproduction planning. We do not provide production services, crew management or show crew.

The **FOH Manager** manages our Front of House staff and in-house ticketing. They are also responsible for managing the booking of our rehearsal spaces.

The **Production Technician** provides onsite technical support for external and internal shows. They are often supporting multiple shows during a single day and are not to be considered labour for load in or production.

Contact Details

Will Harris, Venue Manager	021 085 06358	Will.harris@wandw.ac.nz
Olivia Kirikiri, Producer	04 830 22221	Olivia.Kirikiri@wandw.ac.nz
James Kearney, Technical Manager	021 120 3762	James.Kearney@wandw.ac.nz
Claire McGoff, FOH Manager	027 574 8648	Claire.McGoff@whitireia.ac.nz
Trigg, Production Technician	021 082 82648	Michael.trigg@whitireia.ac.nz

Equipment list

The lists on the following pages specify the equipment you can generally expect to be available in each venue. Te Auaha also has a wide selection of additional sound and lighting equipment which you may be able to use (e.g. a hazer), subject to availability. Let us know what you think you might need and we can provide you a quote. We usually have rolls of gaffer and electrical tape available for purchase if you find yourself caught short.

Both theatres come with a standard lighting and sound rig, and masking installed (further details of these are available in the Equipment List section of the document). If you want to alter the rig or the masking installations, you must speak to the Technical Manager and get permission before your production week begins.

Our venues are very busy, and often have tight turnarounds between shows and seasons. We need to know about any reconfigurations you're proposing and assess whether they'd make things challenging for other users.

From time to time, some of the equipment on this list may need repair or maintenance. We will do our best to let you know in advance if an item isn't going to be available, and help you find a work-around.

TAPERE NUI

Lighting

6x	Chauvet OVATION F-165WW	This is a LED Fresnel with a warm white output. Good for a stagewash etc.
6x	Chauvet OVATION F-915FC	This is a LED Fresnel with a full color output RGBAL. Good for backlight etc.
4x	Chauvet OVATION E-910FC	This is a LED Profile with a full color output RGBAL. Good for stagewash, highlights and specials. We also have gobo holders for these if you want to bring your own "A" size.
8x	Chauvet MAVERICK MK2 PROFILE	This is a moving head LED profile. CMY and CTO color wheels, framing shutters and gobos. Great for highlights and specials. The "Get out of jail free" fixture.
1x	Theatreight 12way dimmer	Standard lighting dimmer and a 12x10A distro. This is situated SL in the backstage area, each lighting bar shown on the plan feeds a 6way Soca and a DMX line back to the same place. The venue at this stage has no tungsten lights but if you bring your own or have some set pracs you are welcome to use the dimmer.
1x	Theatreight 12way Distro	
1x	Highend Roadhog4	This is a modern moving lights console that works in a tracking cue based format. Don't be too freaked out if it seems a bit much, it also does simple stuff easily and we will help you get a grip on what you need to do. If you want to get the drop, watch these quick videos to get prepared. Start with video 1 and try to get to 10. HOG4 you tube channel

Audio

6x	RCF TTL31-All line array	These are the speakers that point towards the seats.
1x	TTL12-AS subwoofer	
2x	RCF NX 12-SMA	These speakers can be used for fold back (pointed at the performers so they can hear) They can also be used as a point source for sound. ie a car driving away offstage.
2x	Shure ULXD/SM58	Hand held cardioid vocal mic transmitters. A "normal" mic but wireless.
4x	Shure WCM16	Head set microphones, "Madonna" Mic.
4x	Shure ULXD1 + Shure ULXD4Q	Transmitters and receivers for the wireless mics. Note that there are only 4 this means that only 4 wireless mics can be used at one time.
1x	Midas M32R	Front of house mixing console. This is also pretty tech looking but we will help you configure it to make it easier to use. It also has a digital snake to provide lines to and from the stage. If you wanna get down in the weeds watch these videos. Midas M32 Youtube playlist
1x	Midas DL153	

Access

1x	Push Around Vertical Lift JLG 20AM	Pretty standard up-and-down mast lift. This item is shared between the venues.
2x	'A' Frame Ladder	One ten step and one eight step "A" frame ladder. These items are shared between the venues.

TAPERE ITI

Lighting

6x	Chauvet OVATION F-165WW	This is a LED Fresnel with a warm white output. Good for a stagewash etc.
6x	Chauvet OVATION F-915FC	This is a LED Fresnel with a full colour output RGBAL. Good for backlight etc.
2x	Chauvet OVATION E-910FC	This is a LED Profile with a full colour output RGBAL. Good for stagewash, highlights and specials. We also have gobo holders for these guys if you want to bring your own "A" size.
2x	Chauvet MAVERICK MK2 PROFILE	This is a moving head LED profile. CMY and CTO colour wheels, framing shutters and gobos. Great for highlights and specials. The "Get out of jail free" fixture.
1x	Theatrelight 12way dimmer	Standard lighting dimmer and a 12x10A distro.
1x	Theatrelight 12way Distro	This is situated SR in the backstage area of Tapere Nui, each lighting bar shown on the plan feeds a 6way Soca and a DMX line back to the same place. The venue at this stage has no tungsten lights but if you bring your own or have some set pracs, you are welcome to use the dimmer,
1x	Highend Roadhog4	Modern lighting console, for moving lights and functions with tracking cues. Tutorial videos here: HOG4 you tube channel

Audio

1x	dB Technologies MS12	Subwoofer
2x	Mackie - Active speakers	Speakers that hang from the roof and point at the audience.
2x	Shure ULXD/SM58	
4x	Shure ULXD1 + Shure ULXD4Q	Transmitters and receivers for the wireless mics. Note that there are only 4 this means that only 4 wireless mics can be used at one time.
1x	Yamaha TF1	Front of house mixing console. This is also pretty tech looking but we will help you configure it to make it easier to use.

Access

1x	Push Around Vertical Lift JLG 20AM	Pretty standard up-and-down mast lift. This item is shared between the venues.
2x	'A' Frame Ladder	One ten step and one eight step "A" frame ladder. These items are shared between the venues.

ATEA – BAR SPACE

Lighting

6x	Chauvet SlimPAR pro Hex.	This is a LED PAR with a RGBAWUV output. Good for a basic stagewash.
1x	LSC – Minum 12/24	A very basic Lighting manual lighting desk.

Audio

2x	RCF TT5-A	PA speakers (left & right)
2x	RCF 8004-AS	PA subwoofers (left & right)
1x	Wireless 58	Standard wireless handheld microphone. 2x AA batteries not included.
1x	Analogue 16x4 stage snake	Note that two of the return channels are used for the L/R PA speakers, so there are only 2 return channels available for foldback etc.
1x	Yamaha TF1	Front of house mixing console.
1x	Push Around Vertical Lift JLG 20AM	Pretty standard up-and-down mast lift. This item is shared between the venues.
2x	'A' Frame Ladder	One ten step and one eight step "A" frame ladder. These items are shared between the venues.

Thanks for getting through all that information!

If you spot something we could do to improve this document, let us know!
You can reach the whole Venues Team by emailing venues@teauaha.com.

If you have any questions about the facilities or technical equipment at Te Auaha, please contact the Technical Manager: James.Kearney@wandw.ac.nz.

Ngā mihi, Te Auaha Venues